

WOMEN'S LEAGUE

FALL
2021-2022

REGISTRATION DEADLINE

Friday, Sept. 3rd

MANDATORY TEAM MANAGERS MEETING

TBD

LEAGUE DATES

**September 19 –
March 20**

SUNDAY EVENINGS

Game Times
Will be around
6:00 – 9:00 PM



Women's Hockey Program

Our mission is to promote the growth and continuation of the sport of Hockey for Women in our area. It is our goal to provide the best possible experience for all participants with fair, safe, and competitive league play.

COST FOR SEASON:

\$4200 Per Team

2 Payments

1st \$2100 Due Sept 19th

2nd \$2100 Due Dec 1st

NEW ONLINE REGISTRATION FOR TEAMS AND PLAYERS

Kvicehouse.maxgalaxy.net

League Director:

Marie McIntyre

marie@kvicehouse.com

810-494-5555

League Features:

24 Game Season

Non-Checking

Full Time League Director

Professional, Certified Officials (2)

USA Hockey Sanctioned

Online League Standings and
Schedule

Top Shelf Pub – Onsite Pub

Locker Room Delivery of your

Favorite Ice Cold post game
beverage.



Kensington Valley Ice House

**10540 Citation Drive
Brighton, MI 48116
www.kvicehouse.com**



Kensington Valley Ice House Women's Hockey League Information Fall 2021-2022

INDIVIDUAL PLAYERS

PLAYERS ALWAYS NEEDED!

Individual Players looking to play on a team will be placed on our "Free Agent Waiting List". This list is provided to Team Managers seeking additional players. Go online to **kvicehouse.maxgalaxy.net**. Create an account if you do not already have one then from the menu select Adult Leagues, and then register as a free agent.

DON'T WAIT TO REGISTER!

The registration deadline is FRIDAY SEPTEMBER 3rd.

League placement will be on a first come basis. Past season entry does not hold your team slot!

PRACTICE ICE SPECIAL

Aug 23rd – Sept 10th- registered teams can buy an hour of practice ice for \$150 after 9:00 PM based on availability. Email Jimmy Sokol to book your ice at jsokol@kvicehouse.com

MATCHING, NUMBERED JERSEYS

All teams are required to have matching team jerseys with a permanent number on the back for each player. If possible, players should know their jersey number when they complete their online registration.



REGISTER ONLINE

KVICEHOUSE.MAXGALAXY.NET



TO BE ELIGIBLE TO PLAY

ALL PLAYERS MUST

- ✓ Register as a member with USA Hockey for current season.
- ✓ Register on KVIH new online system at **kvicehouse.maxgalaxy.net**
- ✓ Make league fee payment
- ✓ Have a valid Helmet Sticker

All players including Subs and Goalies need to complete the above registration requirements prior to stepping on the ice without exception. Any illegal players will result in a suspension of the Team Manager.



USA Hockey Membership

All KIVH Adult Leagues will be USA Hockey sanctioned for the 2021-2022 season. Each participant including subs and Goalies must be a USA hockey registered member to participate in any KVIH game. Players must have this complete before rostering.

Benefits of Membership: Online registration, National Governing Body, Uniform Playing Rules, Adult Recreational Tournaments, National Championships, USA Hockey magazine, and General Liability, Sports Accident and Catastrophic Medial Insurance Coverage.

USA Registration is Easy!

Step One: Players register online at www.usahockeyregistration.com

Step Two: save, write down your 9 digit and 5 letter registration code from USA hockey, you will need it to complete your player registration with KVIH.

Online registration should take 3 minutes with a credit card!



TEAM REGISTRATION PROCESS

FOR TEAM CAPTAINS

STEP 1: CREATE YOUR ACCOUNT

- New users to our online registration site will need to “**create an account**” on our new online registration site at kvicehouse.maxgalaxy.net, or by going on www.kvicehouse.com and clicking on “**Register for a League**”. Once you have created an account you may go on and register your team for the league.
- If you already have created an account on our new online registration site, you may sign in and register your team.

STEP 2: REGISTER YOUR TEAM

When registering a team for a league:

1. Click on “**Adult & Youth League Registration**” at the top.
2. Click on “**Adult Leagues**” on the left side of the page.
3. Click on the green “Register” button next to the League you want to register a team for
4. Click “**Register a Team**”
5. Enter your team name and hit submit.
6. Accept the Manager Waiver
7. Under Payment options, select the amount you want to pay now by clicking pay other amount (keep in mind your payment and the payments your players make with they register online for your team must equal a minimum \$2100 by September 19th). You can go on a make payments later. You will instruct your players the amount each of them should pay when they register online. Hit “**Add to Cart**”
8. You will be prompted to “**Check out**” – message will say order complete.
9. You will receive an email confirming your registration and a payment receipt email.
10. You will be able to log into your account and manage your team using the “**Captains Page**” tool found in the menu at the top of site, kvicehouse.maxgalaxy.net.
11. Your team confirmation email will give you a “**Reg Code**”, keep this code your players will need it to complete their registration. If you need to look up your **Reg Code** can go on “**Account History**” or by checking your **payment receipt attachment email**.
12. **IMPORTANT!** You must now go on a register as a player on your team by logging into your account a select “**Join a Team**”, you will need your “**Reg Code**”

STEP 3: COMMUNICATE WITH YOUR PLAYERS

Email your players and instruct them to go online, create their account and Join your team. Detailed instructions for the player registration process are listed in the next section. Make sure to provide your team “**Reg Code**” and let them know the payment amount you wish them to make. **All players including subs must pre-register on the online registration site prior to arrive at the rink to be given a helmet sticker.** See detailed “Player Registration Process” instructions for more help.



PLAYER REGISTRATION PROCESS

PLAYERS ADDING TO AN ALREADY REGISTERED TEAM!

STEP 1: USA HOCKEY REGISTRATION

- You will need to have your USA Hockey Registration Number to complete your registration. USA registrations expire August 31st, so most players will need to renew their membership (unless you registered after April 1st 2021). Note the 4th numerical digit should be a “2” denoting the year it expires.
- Visit www.usahockeyregistration.com to renew your registration, write the 9 digit and 5 letter confirmation number down so you can enter it when prompted during the player registration process below.

STEP 2: CREATE YOUR INDIVIDUAL ACCOUNT

- New users to our online registration site will need to “**create an account**” on our new online registration site at kvicehouse.maxgalaxy.net, or by going on www.kvicehouse.com and clicking on “**Register for a League**”.
- Note – Passwords must contain a at least one letter, one upper case letter, one number and a special character (ie: # ! \$). Write down your login and password as you will be using the same account for future leagues
- Once you have created and account you may go on and register your team for the league.
- If you already have created an account on our new online registration site, you may sign in and add to your team. Please do not create a duplicate account!

Player registration to add to an already registered team:

- Click on “**Adult & Youth League Registration**” at the top.
- Click on “**Adult Leagues**” on the left side of the page.
- Click on the green “**Register**” button next to the League you wish to register for.
- Click “**Join a Team**”.
- Enter your team “**Reg Code**” supplied by your manager.
- Click on **Validate** and your team name will be displayed, click continue. League information will display.
- Scroll to Registrant Information
- Enter your **Jersey Number** (if known, you can go back and enter this later) & Enter **USA Hockey Confirmation Number** mandatory to complete the process. See Step 1 if you don’t have this.
- “**Accept Waiver**”
- Make Payment in the amount instructed by your team manager - click “**Pay Other Amount**” and manually enter your payment amount, click “**Join Team**” (note that the balance shown for amount due will reflect your current team balance, not your individual player balance)
- You will receive and email confirmation for your registration and for your payment.

STEP 3: GET YOUR HELMET STICKER

Stop at the KVIH front office, staff will be able to quickly verify your online registration and issue your helmet sticker you will need to be allowed on the ice.