

ADULT TOURNAMENT

20

20

★ **TOP SHELF SPRING CLASSIC**

CLASSIC

TOURNAMENT DIRECTOR:

AMY FINKBEINER

CELL: 810-499-4756

E-MAIL: AFINKBEINER@KVICEHOUSE.COM



TOURNAMENT DETAILS

- TEAM ENTRY FEE IS **\$865.00 – MUST BE PAID IN FULL DURING REGISTRATION**
- REGISTRATION OPENS JANUARY 1ST 2020
- **ENTRY DEADLINE IS FRIDAY MARCH 13TH -THIS TOURNAMENT SELLS OUT EARLY EVERY YEAR SO DIVISION(S) COULD CLOSE EARLIER**
- FULL PAYMENT IS REQUIRED WITH REGISTRATIONS, NO SPOTS WILL BE HELD, NO EXCEPTIONS

TOURNAMENT DETAILS

- ALL TEAMS WILL RECEIVE A FREE PIZZA AT OUR TOP SHELF PUB AFTER YOUR FRIDAY GAME
- **ALL TEAMS RECEIVE A CASE OF BEER AFTER EACH REGULAR ROUND GAME**
- CHAMPIONSHIP PRIZES, TEAM MANAGER PRIZES, RAFFLE PRIZES AND HOCKEY TRIVIA PRIZES
- 3 GAME GUARANTEE, 1 GAME FRIDAY, 2 SATURDAY, CHAMPIONSHIP GAMES SUNDAY MORNING.
- **GAMES START AT 3:00 ON FRIDAY**
- **ALL PLAYERS MUST BE USA HOCKEY REGISTERED FOR THE 2019/20 SEASON**
- ALL PLAYERS MUST BE 18 YEARS OF AGE OR OLDER BY THE START DATE OF THE TOURNAMENT
- **GAMES WILL BE PLAYED AT KENSINGTON VALLEY ICE HOUSE AND HARTLAND ICE HOUSE**
- BOTH ARENA'S HAVE A BAR ON SITE

**NO FIGHTING
NO CHECKING**

DISCOUNTED HOTEL ROOM BLOCK

COURTYARD BY MARRIOTT

7799 CONFERENCE CENTER DRIVE

BRIGHTON, MI 48114

810-225-9200

\$119 FOR 2 QUEENS

RESERVATIONS MUST BE MADE BY MARCH 3RD, 2020



Click the info button to the left or copy & paste the link: <https://www.marriott.com/event-reservations/reservation-link.mi?id=1575995903629&key=GRP&app=resvlink>



TSSC_HCKY



@TSSCS_HCKY



@TSSCHOCKEY

FOLLOW US ON SOCIAL MEDIA





REGISTRATION INSTRUCTIONS

TOP SHELF SPRING CLASSIC



STEP #1: LOG IN/ CREATE AN ACCOUNT



CLICK ON THE STAR BELOW



The star should redirect you to the log in page pictured to the right. If not, the link is pasted below.

<https://events.teamsnap.com/registrations/7F12oivgyd7T3bQDOe6AymUcXyAZMQyflBoHTrGgWeqgThUg2G>

***The Team Snap tournament app is not the same as the Team Snap Team app**



Top Shelf Spring Classic Adult Tournament by Game Time Mgt, LLC

Sign in to register for events, update roster information and manage your teams and athletes across events!

Advantages of your account

- ✓ Quicker Registrations
- ✓ View Payment History
- ✓ Track Your Season Points
- ✓ Manage Team's Roster
- ✓ Add Team Time Conflicts

Email

Password

☐ Remember Me[Log in](#)[Forgot Password?](#)

— New to TeamSnap Tournaments? —

[Create your account](#)

STEP #2 READ CAREFULLY!



- If you did not have a log in already, you would need to create an account according to the previous step. Once you are logged in you will be directed to a page with information about the tournament on the left column
- **READ THE INFORMATION BEFORE REGISTERING**
USING THE FORUM ON THE RIGHT (Same information is included in following slides)

TO REGISTER YOU WILL NEED:

- **TEAM NAME**
- **DIVISION SELECTION: SELECTION GUIDELINES WILL BE LISTED, IF YOU HAVE QUESTIONS PLEASE CALL ME TO HELP!**
- **JERSEY COLOR: IF UNKNOWN PLEASE LIST TBD AND UPDATE LATER**

TO REGISTER YOU WILL NEED: PAYMENT

- **CREDIT CARD: FULL PAYMENT MUST BE MADE TO COMPLETE YOUR REGISTRATION. TEAM SNAP ADDS A PROCESSING FEE ABOVE THE REGISTRATION COST (\$34)**
- **TO AVOID THE FEE – YOU CAN PAY ME USING THE VENMO APP, CASH OR CHECK. YOU MUST CONTACT ME (810-499-4756) IF YOU WOULD LIKE TO MAKE AN OFFLINE PAYMENT (VENMO/CASH/CHECK). ONCE I HAVE RECEIVED YOUR PAYMENT IN FULL, I CAN CREATE A “TEAM CODE” FOR YOU TO USE ON THE TEAM SNAP TOURNAMENT REGISTRATION SITE TO COMPLETE YOUR REGISTRATION.**
- **ALL REGISTRATIONS MUST BE COMPLETED ON THE TEAM SNAP TOURNAMENT APP**
- **NO SPOTS CAN BE HELD – A COMPLETE ONLINE REGISTRATION IS THE ONLY WAY TO GUARANTEE YOUR SPOT**

TO REGISTER YOU WILL NEED: ROSTER

- **YOU WILL BE REQUIRED TO ENTER AT LEAST ONE PLAYER TO YOUR ROSTER TO COMPLETE YOUR REGISTRATION. TEAM MANAGERS THAT ARE PLAYERS NEED TO ADD TO THE ROSTER AS WELL, SYSTEM DOES NOT ASSUME MANAGERS ARE PLAYERS.**
- **TEAM MANAGERS ARE RESPONSIBLE TO UPDATE THEIR TEAM ROSTER AS KNOWN. YOU WILL BE ABLE TO LOG BACK INTO YOUR ACCOUNT TO MAKE CHANGES.**
- **THE ROSTER SYSTEM WILL REQUIRE:**
 - **PLAYER'S VALID USA HOCKEY NUMBERS (READ NEXT SLIDE)**
 - **PLAYER'S FIRST AND LAST NAME**
 - **PLAYER'S PHONE NUMBER**
 - **PLAYER'S EMAIL**

USA HOCKEY # REQUIREMENTS

- ALL PLAYERS ARE REQUIRED TO HAVE A VALID USA HOCKEY #
- CAN BE LOOKED UP WITH DOB AND ZIP @ USA HOCKEY REGISTRATION WEBSITE (AT BOTTOM OF SLIDE)
- THIS NUMBER IS A 9-DIGIT NUMBER FOLLOWED BY FIRST 5 LETTERS OF NAME
- VALID #S WILL HAVE A “0” AS BOTH THE 4TH AND 5TH NUMBER.

Click help icon to the right or copy & paste: <https://membership.usahockey.com/>



DIVISION SELECTION GUIDELINES...

It is advised that you place your team based on the experience of your strongest players as opposed to your weaker players.



Tournament Director reserves the right to place teams in the proper division



ALL DIVISIONS ARE NON-CHECK DIVISIONS

DIVISION SELECTION GUIDELINES: WOMEN

ADVANCED REC – Team is comprised mainly of travel league players, comparable to MSWHL Division 0-2. Players that have 5 + years of experience, high school or college exp that are seeking competitive play. (4 TEAM SLOTS)

RECREATIONAL – Team is comprised of mostly recreational/ house league level players or MSWHL division 3-4. Although some players may have 5+ years of playing experience (either as an adult or a youth), this experience is not to have exceeded the adult novice, or beginner youth levels. These teams may be comparable to traditional low “C” or “D” level adult house league teams. This division may be split into two separate divisions dependent on stats of teams enrolled. (12 TEAM SLOTS - THIS DIVISION MAY BE SPLIT INTO 2 POOLS)

NOVICE/BEGINNER OVER 21 - Team is entirely comprised of entry level adult players Although a small number of players may have 5+ years of beginner adult experience, the majority of the team consists of adult players with 1-5 years of entry level playing experience. This division may be split into two separate divisions dependent on stats of teams enrolled. (6 TEAM SLOTS)

DIVISION SELECTION GUIDELINES: MEN OVER 21

RED DIVISION OVER 21 ADVANCED REC – Team is comprised of primarily advanced level players 21 years of age and older. Players may have Junior A, B, C, Non-Varsity College (ACHA), Midget Major, Prep or Varsity High School playing experience. Teams may be comparable to traditional high “B” or low “A” level adult house leagues. (4 TEAM SLOTS)

WHITE DIVISION OVER 21 Rec – Team is comprised primarily of experienced adult players 21 years of age and older with intermediate level skills. Some players may have high school, competitive midget or Junior C playing experience. These teams may be comparable to traditional high “C” or low “B” level adult house league teams. (8 TEAM SLOTS)

BLUE DIVISION OVER 21 Novice – JUST EXPANDED TO 12 TEAMS -Team is comprised primarily of less experienced adult players 21 years of age and older. A few players may have up to high school playing experience, but most of the team has limited youth playing experience or several years playing as an adult. These teams may be comparable to traditional “C” level adult house league teams. (12 TEAM SLOTS - THIS DIVISION MAY BE SPLIT INTO 2 POOLS)

DIVISION SELECTION GUIDELINES: MEN OVER 30 & 40

OVER 30 ADVANCED REC – Team is comprised of players 30 years of age and older.. These teams may be comparable to traditional Tier 1 or 2/A or B adult house league teams. (4 TEAM SLOTS)

OVER 30 REC - Team is comprised of adult players 30 years of age and older. With a mixture of players that may have 5+ years of beginner adult experience and adult players with 1-5 years of entry level playing experience. For teams that play in Adult B C or D levels. (4 TEAM SLOTS)

OVER 30 NOVICE – Team is entirely comprised of entry level adult players 30 years of age and older. Players should be beginners and novice skill level. Players would be suitable for a Rec house C or D teams, especially teams with a median age of over 40 players. (4 TEAM SLOTS)

OVER 40 REC - NEW DIVISION THIS YEAR - Team is comprised of adult players 40 years of age and older. No age exceptions will be made. With a mixture of players that may have 5+ years of beginner adult experience and adult players with 1-5 years of entry level playing experience. For teams that play in Adult B C or D levels. (4 TEAM SLOTS)

STEP #3 REGISTRATION FORM



FILL OUT THE FORM



The screenshot shows a web browser displaying the registration page for the 2020 Top Shelf Spring Classic Adult Hockey Tournament. The page header includes the tournament name and dates (Apr 3 - 5, 2020 in Brighton, MI). On the left, there is a sidebar with a 'TEAM REGISTRATION' section, a 'Top Shelf Spring Classic' logo, and event details. The main content area is titled 'TEAM' and contains a form with fields for 'Select Team', 'Team Name', 'Division', 'Home Jersey Color', 'Away Jersey Color', and 'Cost'. A 'Register For O' button is visible in the top right corner.

Top Shelf Spring Classic Adult Tournament by Game Time Mgt, LLC

2020 TOP SHELF SPRING CLASSIC ADULT HOCKEY TOURNAMENT
Apr 3 - 5, 2020 in Brighton, MI

1 Deadline Mar 13, 2020
2 View Registered Teams
3 \$865.00

TEAM REGISTRATION

Top Shelf Spring Classic
2020 Adult Hockey Tournament
EVENT DATE: April 3-5th, 2020
The most fun you will have at a tournament!

TEAM

Select Team
- Add New Team -

Team Name * ?

Division *
- Select Division -

Home Jersey Color *

Away Jersey Color * ?

Cost

Enter NONE if your team only has 1 set

- ONCE YOU SUCCESSFULLY LOG IN YOU WILL HAVE BEEN DIRECTED TO THIS PAGE. WE THEN ASKED YOU TO READ ALL THE INFORMATION ON THE LEFT (THE PREVIOUS SLIDES).
- NOW IT IS TIME TO FILL OUT THE FORM ON THE RIGHT
- IT IS REQUIRED TO SUBMIT AT LEAST 1 PLAYER (WE RECOMMEND THAT MANAGERS WHO ARE ALSO PLAYERS USE THIS FORUM TO ADD THEMSELVES AS PLAYERS FIRST)

Team Name *

Division *

- Select Division -

Home Jersey Color *

Cost

Away Jersey Color *

Enter NONE if your team only has 1 set of Jerseys

List Name of League and Division

What division was your team in last TSSC?

-- Select One --

Does your team play in a league Currently? *

Has your team played in the TSSC tournament before? *

Additional Notes for the Tournament Director

Any additional info for the Tournament Director

TEAM MANAGER

Team Managers will enter their players on your roster and make any changes to the your roster through the start of the event. You can log back in at any time to update your roster. Team Managers that are also players need to be listed as well

Team Manager First Name *

Team Manager Last Name *

Team managers must also register as a player on

PLAYER ROSTER

Team Managers will be responsible to enter all players on your roster and to make any changes to your rosters. You can log in and update your roster at any time prior to April 3rd. All rosters and USA confirmation numbers will be submitted to USA Hockey for Approval.

This event is requiring at least 1 roster members to be added at the time of registration.

You haven't added any roster members to your team yet.

+ Add Roster Member

Import Roster

WAIVERS AND AGREEMENTS

Please read the following waivers and agreements carefully. They include release of liability and waiver of...

MAKE SURE TO FILL OUT ENTIRE FORM AND TO ENTER AT LEAST 1 PLAYER IN THE ROSTER.

Electronic Signature *

You must first upload all supporting documentation and agree to all waivers and agreements before adding your registration.

Add Team



Cart



Top Shelf Spring Classic Adult Tournament by Game Time Mgt, LLC

[Register For Other Events](#)



Registration not yet complete.
You must finish checkout to complete registration.

Registration Details

Hockeytown Her...
Red Over 21 Advanced...



2020 TOP SHELF SPRIN...
Apr 3 - 5, 2020 in Brighton, MI

\$865.00

[Delete](#)

[Register Another Team For This Event](#)

Registration Summary

Events (1) \$865.00

Subtotal **USD \$865.00**



[Checkout](#)


**ONCE YOU CLICK "ADD TEAM" YOU SHOULD SEE THIS PAGE (YOUR REGISTRATION DETAILS WILL BE DIFFERENT, THIS IS AN EXAMPLE TEAM)
NEXT: CLICK "CHECKOUT" UNDER THE SUBTOTAL**




ONCE YOU CLICK
“CHECKOUT”, YOU WILL BE
DIRECTED HERE. FILL OUT THE
PAYMENT INFORMATION AND
CLICK “REGISTER & PAY
NOW”. YOU SHOULD BE
DIRECTED TO A
CONFIRMATION PAGE AS
WELL AS RECEIVE AN E-MAIL.



Secure Checkout [<< Back to Cart](#)

**Registration not yet complete.**
You must click "Register & Pay Now" below to complete registration.

Registration Details

Hockeytown Heroes Red Over 21 Advanced Rec (Male)	 2020 TOP SHELF SPRING CLASSIC ADU... Apr 3 - 5, 2020 in Brighton, MI	\$865.00
---	--	-----------------

Registration Summary

Events (1)	\$865.00
Processing Fees	\$35.05
Total	USD \$900.05

Promotional Code?

Payment

Pay by Credit/Debit Card

Name on Card *

Credit Card *

Expiration Month *

Expiration Year *

CVC *

Email *

**REGISTRATION
IS COMPLETE,
BUT WAIT!**

DID YOU ENTER YOUR ENTIRE ROSTER AT REGISTRATION?



ENTERING ROSTER POST REGISTRATION: STEP #1




- THE SYSTEM DOES NOT REQUIRE YOU TO ENTER YOUR ENTIRE ROSTER AT REGISTRATION/ENTRY, **BUT YOU NEED TO HAVE THE ROSTER UPLOADED BY MARCH 13TH**
- IF YOU DID NOT ENTER THE ENTIRE ROSTER WHEN REGISTERING, FIRST STEP IS TO LOG BACK INTO YOUR ACCOUNT (CLICK ON THE STAR FOR A LINK SHORTCUT)
 - THE PAGE YOU SHOULD BE DIRECTED TO SHOULD LOOK LIKE BELOW

My Events
[Upcoming Events](#)
[Past Events](#)

My Account
[Teams](#)
[Receipts](#)

Upcoming Events



Misfit Maniacs | *Women's Rec (Female)*
[Roster](#) (Players: 16 (100%))

2020 TOP SHELF SPRING CLASSIC ADULT HOCKEY TOURNAMENT
Apr 3 - 5, 2020
Brighton, MI

Upcoming Events



2020 TOP SHELF SPRING CLASSIC ADULT HOCKEY TOURNAMENT

Apr 3 - 5, 2020

Brighton, MI

Misfit Maniacs | *Women's Rec (Female)*
Roster (Players: 16 **(100%)**)

STEP #2

CLICK ON THE ROSTER LINK UNDER THE TEAM NAME



Manage Roster for Misfit Maniacs



2020 TOP SHELF SPRING CLASSIC ADULT HOCKEY TOURNAMENT

Apr 3 - 5, 2020

Brighton, MI

Add Player

Print Roster

Non-Players (1)

Name	Email	Mobile Phone
Terri Hupp Team Manager	terri.kvih@gmail.com	(248) 917-8088

Players (16) 100% of required players for this event

#	Name	Email	Mobile Phone	
28	Terri Hupp	terri.kvih@gmail.com	(248) 917-8088	Edit Delete

STEP #3: CLICK ON “ADD PLAYER”



Add Roster Member

Jersey #

19

First Name *

Steve

Last Name *

Yzerman

Birthdate

MM/DD/YYYY

Email

example@tssc.com

Mobile Phone

313-919-1926

USA Hockey Confirmation Number (14 characters, 9 numeric digits and 5 letters of last name) 4th digit must be a 0 *



xxx00xxxxYZERM

visit www.usahockeyregistration.com to look up a confirmation number, select "request duplicate confirmation" you will need Last name, DOB and Zip code to pull up a players #.

Player Notes if any ?

Additional information you may find helpful to track (Position, Highest Level Played, availability, ect)

Save

Cancel

STEP #4: FILL OUT THE PLAYER FORM

Make sure to click “save” once all information is filled out. Also do this for every player on your roster.



YOU'RE DONE!

- ONCE YOU ENTERED YOUR ENTIRE ROSTER, YOU CAN CHOOSE TO PRINT THE ROSTER, BUT THIS IS NOT REQUIRED.
- THERE IS NO SUBMISSION BUTTON SO WHEN YOU HAVE ENTERED THE ROSTER YOU CAN JUST SIGN OUT.
- PLAYER'S WILL BE REQUIRED TO WRITE THEIR JERSEY NUMBER ON THE SCORESHEET BEFORE EVERY GAME DURING SIGN IN AS WELL
- MANAGERS: IF YOU ARE A PLAYER AS WELL, MAKE SURE YOU ADD YOURSELF ON AS A PLAYER TO THE ROSTER AS WELL!!

SEE YOU IN APRIL!

ANY QUESTIONS, CONCERNS, OR PROBLEMS PLEASE CONTACT
THE LEAGUE DIRECTOR ASAP!
(CLICK THE INFO ICON FOR HER CONTACT)

